



CONSULATE GENERAL OF NEPAL Brisbane, Australia

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POSTAL ADDRESS:
PO BOX 1302, Fortitude Valley,
Queensland 4006

OFFICE ADDRESS:
Level 5, 269 Wickham Street
Fortitude Valley, Queensland
4006



CHECKLIST – Applying for Tourist Visa to Nepal

Please **READ CAREFULLY** and ensure you have included all of the following items with your application:

- ☐ One (1) fully completed and signed visa application form for each person travelling.
- ☐ Current passport valid for at **least 6 months beyond exit date**. (If you are the holder of a **Travel Document or Certificate of Identity** you must apply through the **Embassy of Nepal in Canberra**)
- ☐ One (1) recent passport-size photograph attached to the application form.
- ☐ Visa fee, as indicated below, in the form of cash, money order or Bank cheque. If paying by bank cheque or money order please make payable to: **Consulate General of Nepal**
We cannot accept personal cheques and DO NOT have credit card, Eftpos or EFT facilities.
- ☐ If applying via post, please use **Registered or Platinum Express Post** envelopes and include a return self-addressed Registered Post/Platinum Express Post envelope (this will ensure your passport will be signed for and easily tracked).
- ☐ **If applicant is not the person dropping off or collecting the passport**, then the applicant must stipulate the person doing so on their behalf, and sign where indicated on the application form.
- ☐ **If the applicant is UNDER 18 Years**, and has signed their passport, the applicant and preferably both Parent/s (or Guardian/s), must **ALL** sign the attached form and **the Parent/s (or Guardian/s) must provide a form of identification** (eg – copy of passport or Driver's licence).
- ☐ **If the applicant is not old enough to sign their passport** (i.e. NO SIGNATURE in passport) both Parent/s (or Guardian/s), must sign and provide a copy of their identification (eg – copy of passport)

VISA FEES (as at 24 April 2012)

VISA TYPE	VALIDITY	FEE
15 Day Multiple Entry	Valid for 15 days from date of arrival	AU\$65.00 <i>For on the spot or urgent processing add \$15.00</i>
30 Day Multiple Entry	Valid for 30 days from date of arrival	AU\$85.00 <i>For on the spot or urgent processing add \$15.00</i>
90 Day Multiple Entry	Valid for 90 days from date of arrival	AU\$175.00 <i>For on the spot or urgent processing add \$15.00</i>

Please note:

- Visas must be used within 6 months of the date of issue.
- Visas once issued cannot be withdrawn and visa fee will not be refunded after visa is issued.
- **Children under the age of 10** must still apply for a visa but will not be charged the cost for regular visa processing. **However an on the spot visa fee of \$15 will apply if urgent processing is required.**

HOW TO APPLY

Applying in Person

Passports can be left for visa processing at the Consulate, **Monday to Thursday from 9am to 3pm**. Visas may take **up to 2 weeks** to process. The Consulate office will contact you once your visa application has been processed. Alternately you can provide a self-addressed Express Post, Registered Post or Platinum Express Post envelope for the Consulate to return your passport upon completion of the visa process. For an additional cost of \$10 the Consulate can supply a suitable envelope for postage.

ON THE SPOT visas can be processed at the Consulate only on **Wednesdays between 9am to 2pm** with no appointment necessary. Please note the Consulate office is **not open on Fridays**.

Applying by Post

Please mail all your documents, including your passport, visa application form, payment and return self-addressed envelope (as per the checklist above) including the correct, paid postage, to:

Consulate General of Nepal, PO Box 1302, Fortitude Valley, QLD, 4006



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Application for Tourist Visa to Nepal

Please complete ALL SECTIONS of the form in BLOCK LETTERS

A YOU ARE APPLYING FOR ☐ 15 Day Multiple Entry Visa ☐ 30 Day Multiple Entry Visa ☐ 90 Day Multiple Entry Visa

B YOUR PERSONAL DETAILS

Family Name:
(as stated in your passport)

Given Name(s):
(as stated in your passport)

Date of Birth:
(dd/mm/yyyy)

Age:

Country of Birth:

Occupation:

Current Nationality:

Marital Status:

Please affix a recent
Passport size photo

C YOUR CONTACT DETAILS

Residential address

Street Address:

Suburb:

State:

Postcode:

Telephone: Work ()

Home: ()

Mobile:

Email:

Mailing address (if different from above)

PO Box/ Street Address:

Suburb:

State:

Postcode:

D YOUR PASSPORT DETAILS

Passport number:

Date of issue:

Date of expiry:

Country of passport:

Issuing authority/ Place of issue:

E YOUR TRAVEL DETAILS

Date of arrival
in Nepal:

Length of stay
in Nepal:

Mode of Travel and
Entry Point

Address in Nepal

F MINORS TRAVELLING WITH THE SAME PASSPORT

If you are accompanied by minors travelling with the same passport, please provide their details below:

Minor's Full Names	Gender (M/F)	Date of Birth	Relation

APPLICANTS MUST SIGN HERE (Parent/s (or Guardian/s) must also sign if applicant is under 18):

Date: / /

Please complete **ONLY** IF COLLECTING ON BEHALF OF APPLICANT
I, _____ (applicant), give permission for

Applicant Approval for delivery or
collection **ONLY**:

_____ (nominated person) to deliver/collect my passport

OFFICE USE ONLY

Visa collection : ☐ Express Post ☐ Registered Post
☐ VisaLink ☐ On the Spot ☐ Pick up ☐ Travel Agent

Ex Post / Reg. Post No:

Amount Paid: \$

Payment made by ☐ Cash ☐ Bank Cheque ☐ M/O

MO/Cheque No:

Day Passport Received: MON / TUE / WED / THUR

Date Received:

Visa Number:

Date of Issue:

Issuing Officer

ENTERED: ☐

RECEIPT GIVEN: ☐